



## **Document Release Form**

Name of Document Custodian	Date prepared by Seller/Servicer
In connection with the administration of the mortgages held by you in custody for FHLBI, the undersigned Seller/Servicer requests the release of the mortgage documents described below for the reason indicated. All documents to be released to the Seller/Servicer shall be held in trust by the Seller/Servicer for the benefit of FHLBI. The Seller/Servicer shall return the documents to the Document Custodian when the Seller/Servicer's need thereof no longer exists, except where the mortgage is paid in full or otherwise disposed of in accordance with the MPP guide and Document Custodian Manual (Appendix A).	
Mortgagor Name, Address, and Zip Code	Master Commitment Number
	Loan Number (as input in LAS)
Reason for Document Request Enter Reason Code from list below:	Expected Return Date Payoff Date(or liquidation)
Reason Codes  1. Mortgage Paid in Full 2. Foreclosure 3. Other Liquidation 4. Non-Liquidation	
Delivery  If the requested file (or any portion thereof) is maintained in Physical Form, please deliver the requested file to Address:	
Attn:, via overnight courier.  If the requested document is an eNote tracked on the eRegistry, please transfer such document to [insert Electronic Vault transfer direction], designate eRegistry Location and eRegistry Control as follows:  eRegistry Control*	
eRegistry Location*	
Authorized Signature of Seller/Servicer **	Name of Seller
<b>Document Custodian:</b> You acknowledge, by your signature below the execution of the above request. You must retain this form for your file in accordance with the terms of the Document Custodian Manual. A copy of this form, signed and dated by you, shall also be given to the Seller/servicer.	
Authorized Signature of Document Custodian	Document Custodian Number Document Release Date
Return of Released Documents - All documents released have been returned	
Authorized Signature of Document Custodian	Date Returned

<sup>\*</sup>include name and Org ID

<sup>\*\*</sup>must be on Corporate Resolution